

Decision No: CAB211 – 23/09/10

Forward Plan No: CAB16787

This record relates to Agenda Item 64 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & RESOURCES
<b>SUBJECT:</b>	TARGETED BUDGET MANAGEMENT (TBM) MONTH 4
<b>AUTHOR:</b>	PATRICK RICE

### **THE DECISION**

- (1) That Cabinet notes the provisional outturn position for the General Fund.
- (2) That Cabinet notes the provisional outturn for the Section 75 Partnerships and Housing Revenue Account (HRA) for 2010/11.
- (3) That Cabinet approves the changes to the capital programme, as set out in appendices 3, 4, and 5.

### **REASON FOR THE DECISION**

Budget monitoring is a key element of good financial management, which is necessary in order for the council to maintain financial stability and operate effectively.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

The forecast outturn position on council controlled budgets is an overspend of £0.788 million; any end of year overspend will need to be funded from general reserves which would then need to be replenished to ensure the working balance did not remain below £9 million. Directorates have developed financial recovery plans so that a break even position is achieved.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

**CONFIRMED AS A TRUE RECORD:**

**We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision**

**Date:**

23 September 2010

**Decision Maker:**

Councillor Mary Mears  
Leader of the Council

**Signed:**



**Proper Officer:**

23 September 2010

Mark Wall, Head of Democratic Services

**Signed:**



**SCRUTINY**

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*Or: This decision is urgent and not subject to call-in (date of CE's agreement to urgency of decision).*

**Call-In Period**

24-30 September 2010

**Date of Call-in** *(if applicable) (this suspends implementation)*

**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB212 – 23/10/10

Forward Plan No: CAB17788

This record relates to Agenda Item 65 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

**DECISION-MAKER:** CABINET

**PORTFOLIO AREA:** STRATEGY & GOVERNANCE

**SUBJECT:** RESPONSE TO THE  
RECOMMENDATIONS OF THE  
OVERVIEW AND SCRUTINY  
COMMISSION'S CLIMATE CHANGE  
ADAPTATION SCRUTINY PANEL

**AUTHOR:** THURSTAN CROCKETT

### **THE DECISION**

- (1) That Cabinet notes the recommendations of the report from OSC and acknowledged the work of the scrutiny panel.
- (2) That further work in respect of the recommendations from the OSC, which fall beyond the remit of the Cabinet, be taken forward through the Brighton & Hove Strategic Partnership and the City Sustainability Partnership.

### **REASON FOR THE DECISION**

The executive has to respond to Scrutiny recommendations within two months, and given the summer break, this was the earliest realistic opportunity.

To take forward the issues raised by the OSC report.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

It would theoretically be an option not to prepare for a changing climate locally, but this would not be responsible or based on sound science and the extensive scientific consensus about climate change.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

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**Proper Officer:**

23 September 2010

Mark Wall, Head of Democratic Services

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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB213 – 23/09/10

Forward Plan No: N/A

This record relates to Agenda Item 66 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	HOUSING, CULTURE & ENTERPRISE
<b>SUBJECT:</b>	IMPROVING BRIGHTON CENTRE ECONOMIC IMPACT
<b>AUTHOR:</b>	ADAM BATES

### **THE DECISION**

- (1) That Cabinet approves an allocation of £350,000 towards these improvement works in order to deliver intermediate employment benefits to the city during the current difficult economic climate, to be funded as indicated in paragraph 3.10 of this report.
- (2) That Cabinet instructs officers to review the funding strategy in the medium term financial strategy to ensure that the level of the Brighton Centre re-development reserve is adequate in future years to support the proposed development.

### **REASON FOR THE DECISION**

To sustain local employment and economic impact, to compete with other venues and destinations and to build business in the period leading up to a new venue.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

No alternative options have been considered. The appearance of the buildings front elevation is frequently cited as the least attractive aspect of the building.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

### **CONFLICTS OF INTEREST**

None.

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23 September 2010

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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB214 – 23/09/10

Forward Plan No: CAB17620

This record relates to Agenda Item 67 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & RESOURCES
<b>SUBJECT:</b>	WAIVERS OF CONTRACT STANDING ORDERS
<b>AUTHOR:</b>	CLAIRE JONES

### **THE DECISION**

- (1) That Cabinet endorses the action taken to reduce the number of waivers by more than 50% since 2007/08 and notes the information set out in table 1 and the appendices.

### **REASON FOR THE DECISION**

The analysis does not suggest any failure to comply with CSOs. The decrease in the numbers of waivers is consistent with the streamlining of the waivers authorisation and notification processes. This demonstrates achievement of value for money and reflects changing nature of procurement, including the move to greater use of partnership work and collaboration.

Corporate Procurement continues to increase the profile of procurement with officers seeking advice about tendering and the use of more innovative approaches to procurement, which are allowed for within CSOs without the need for a waiver for e.g. the increase in collaboration with neighbouring councils and the use of consortium contracts.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

Not applicable to this report.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

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**Proper Officer:**

23 September 2010

Mark Wall, Head of Democratic Services

**Signed:**



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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*



Decision No: CAB215 – 23/09/10

Forward Plan No: CAB17563

This record relates to Agenda Item 68 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & RESOURCES
<b>SUBJECT:</b>	CONTRACT FOR THE PROVISION OF MODERN RECORDS STORAGE SERVICES TO BRIGHTON & HOVE CITY COUNCIL
<b>AUTHOR:</b>	PAUL COLBRAN

### **THE DECISION**

- (1) That Cabinet approves the tendering of a contract for the provision of a Modern Records Management service for a period of 3 years with an option to extend for further years.
- (2) That delegated authority be given to the Director of Finance & Resources to determine whether joint procurement with neighbouring authorities would be financially advantageous to the council at this time.

### **REASON FOR THE DECISION**

A new contract will ensure Value for Money is achieved and risks are reduced to a minimum for the Council.

A new contract will allow greater flexibility in the provision of this service allowing for increased or decreased capacity requirements.

A new contract ensures legal compliance with contract standing orders.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

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**Proper Officer:**

23 September 2010

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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB216 – 23/09/10

Forward Plan No: CAB16937

This record relates to Agenda Item 69 on the agenda for the Decision-Making

## **RECORD OF CABINET KEY DECISION**

**DECISION-MAKER:** CABINET

**PORTFOLIO AREA:** STRATEGY & GOVERNANCE

**SUBJECT:** RECRUITMENT ADVERTISING  
MARKETING & COMMUNICATIONS  
CONTRACT

**AUTHOR:** LANCE RICHARD

### **THE DECISION**

- (1) That Cabinet gives approval for Brighton & Hove City Council to enter jointly into tendering and letting a contract in conjunction with East Sussex County Council and Sussex Police Authority (the Consortium) for the provision of Advertising Services. Contract award is anticipated to take place during July 2011. The contract will be five years with an option to extend for a further two years.
- (2) That, following a full European tender process, delegated authority be given to the Head of Human Resources to award the contract on behalf of the Consortium.

### **REASON FOR THE DECISION**

Brighton & Hove City Council will achieve significant financial benefit from jointly contracting with other authorities, which is permitted under Council Standing Orders.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

Human Resources have considered the option of the provision of this service in-house. This option has been discarded following discussion with the Head of Communications because of the following factors:

- The inability of the council to negotiate discounts on rate-card rates for both media and job board purchase.
- The inability of the council to operate a south east regional contract for recruitment advertising for all the partner agencies.
- The council's communications unit will be a partner in this contract and accessing some of the elements provided through the finalised contract arrangements.
- Paper based advertising will still be available through the new contractual arrangements.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

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23 September 2010

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**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB217 – 23/09/10

Forward Plan No: N/A

This record relates to Agenda Item 70 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	STRATEGY & GOVERNANCE
<b>SUBJECT:</b>	RESPONSE TO THE RECOMMENDATIONS MADE BY THE STAFF DISABILITIES SCRUTINY PANEL
<b>AUTHOR:</b>	CHARLOTTE THOMAS

### **THE DECISION**

- (1) That Cabinet notes the contents of this report.
- (2) That Cabinet notes the important role the Occupational Health Service plays in promoting disability equality.
- (3) That Cabinet agrees the formal response to each of the Scrutiny Panel's recommendations and planned actions as set out in Appendix 2.

### **REASON FOR THE DECISION**

The recommendations set out in this report are as a result of the work of the Staff Disabilities Scrutiny Panel.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

The alternative would be not to support, in full or in part, the recommendations of the Staff Disabilities Scrutiny Panel. However, adopting the Panel's recommendations in full will enable the council to build on the previous good work to promote disability equality and so make the organisation more inclusive for staff with disabilities.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

### **CONFLICTS OF INTEREST**

None.

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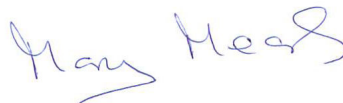
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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*

Decision No: CAB218 – 23/09/10

Forward Plan No: N/A

This record relates to Agenda Item 71 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & RESOURCES
<b>SUBJECT:</b>	OLD MARKET TRUST
<b>AUTHOR:</b>	CATHERINE VAUGHAN

### **THE DECISION**

(1) That Cabinet notes the urgency action taken.

### **REASON FOR THE DECISION**

Covered in the body of the report.

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

Covered in the body of the report.

### **OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

### **CONFLICTS OF INTEREST**

None.

### **CONFIRMED AS A TRUE RECORD:**

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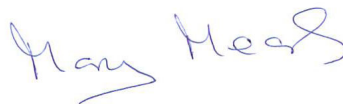
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**Call-in Procedure completed** *(if applicable)*

**Call-in heard by** *(if applicable)*

**Results of Call-in** *(if applicable)*



Decision No: CAB219 – 23/09/10

Forward Plan No: N/A

This record relates to Agenda Item 72 on the agenda for the Decision-Making

## **RECORD OF CABINET DECISION**

<b>DECISION-MAKER:</b>	CABINET
<b>PORTFOLIO AREA:</b>	FINANCE & RESOURCES
<b>SUBJECT:</b>	SURVEILLANCE POLICY
<b>AUTHOR:</b>	JO PLAYER

### **THE DECISION**

- (1) That Cabinet approves the continued use of covert surveillance and the accessing of communications data as an enforcement tool to prevent and detect all crime and disorder investigated by its officers, providing the necessity and proportionality principles are stringently applied.
- (2) That Cabinet notes the surveillance activity undertaken by the authority since the report to Cabinet in June.

### **REASON FOR THE DECISION**

The introduction of the Corporate Enforcement Policy should help to ensure that identified breaches of the law are dealt with in the most appropriate manner. However, it is essential that officers are able to use the RIPA powers for all crimes regardless of how trivial some may be perceived, but only after exhausting all other methods of enforcement. As authorisation is generally given at Head of Service level and above, it is unlikely that these powers will be abused.

The implementation of an Annual Review has made the whole process transparent and demonstrated to the public that the correct procedures are followed

### **DETAILS OF ANY ALTERNATIVE OPTIONS**

Consideration was given to recommending that Cabinet stipulate those crimes that were trivial and therefore the powers referred to in the report should never be used. This approach is not considered necessary given the level at which authorisations are made

A review of 'surveillance activities' could be the subject of the normal scrutiny process and this option has equal merit.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION**

None

**CONFLICTS OF INTEREST**

None.

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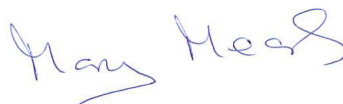
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